



Town of Wyoming  
Council Meeting Minutes  
September 12, 2022, 6:30 P.M.

**REGULAR TOWN COUNCIL MEETING**

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:30p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

**ROLL CALL**

Council attending: Mayor- Steve Bilbrough, Vice-Mayor- Doug Denison, Secretary- Tracy Johovic, and Council person-Jeffrey Gravatt.

Absent: Treasurer- Kyle Dixon.

*Mr. Denison moved with a second by Ms. Johovic to excuse Mr. Dixon's absence. Mayor Bilbrough, Mr. Denison, Ms. Johovic, and Mr. Gravatt, Aye. None Opposed. Motion carried.*

Staff attending: Sgt. Richard Baker, Cpl. Brad Reed, Audrey Lindale, Clerk of Council and Town Manager, Michael Wooleyhand.

Audience attending: Harold Stafford, Elaine Bilow, Charlotte Dixon, Donna Mason, Alexis McCullough, Ernie Piazza, Chris Clough, Tom Wilkes, Seth and Erin Greenberg, Jane Sweeney, Beverly Cannon, Joyce Stockslager, Ellen McCullough and Mike McFann.

**ADOPTION OF AGENDA**

Amend Agenda to include adding park electric and police charger repairs under new business.

*Mr. Denison moved with a second by Mr. Gravatt to approve the amended agenda to add items on as presented. Mayor Bilbrough, Mr. Denison, Ms. Johovic, and Mr. Gravatt, Aye. None Opposed. Motion carried.*

## PUBLIC COMMENTS

- Ms. Cannon has noise recordings of possible noise violations in her development. Would like to meet with the Chief and review them.
- Chief Baker advised that residents need to document and record, if possible, any noise violations if officers are not available to come and do decibel readings.

## ANNOUNCEMENTS – GOOD NEWS

- Mayor Bilbrough advised that the town is receiving \$266,000 from the Bond bill this year which will cover the paving from last year and this years paving.
- The town will also receive \$250,000 from the Community Reinvestment Fund which will enable the town to build a dog park, basketball court and electric charging station.
- Street Sweeper has been delivered and a schedule will be developed for the town streets.

## ADOPTION OF PREVIOUS MEETING MINUTES

- July 18, 2022- Council Meeting

*Mr. Denison moved with a second by Mr. Gravatt to approve the minutes as presented. Mayor Bilbrough, Mr. Denison, and Ms. Johovic, and Mr. Gravatt, Aye. None Opposed. Motion carried.*

## TREASURER’S REPORT

- Mr. Wooleyhand presented balances, profit and loss reports and check register to council for review.

*Mr. Denison moved with a second by Ms. Johovic to adopt the reports as presented. Mayor Bilbrough, Mr. Denison, Ms. Johovic, and Mr. Gravatt, Aye. None Opposed. Motion carried.*

## POLICE REPORT

- Chief Baker presented July and August’s police report to council.
- July saw 55 traffic tickets, 22 warnings, 2 arrests and 145 total complaints that were handled by the WPD.
- August saw 55 traffic tickets, 5 warnings, 2 arrests and 99 total complaints that were handled by the WPD.
- Chief Baker reported the findings from the speed trailer from it’s 2- month stay on S. Railroad Ave.
- Results showed that only 1.2% of 273,612 of vehicles were excessively over the speed limit.

## FIRE COMPANY REPORT

- Mr. Piazza presented August report to council. July report was available for review.
- Report showed 81 alarms for the month of June.
  - 907 manpower hours.
  - In service for 32.3 hours.
  - Average alarm time 40 minutes.
  - Average for first truck to be enroute- 3 minutes.

## C/W SEWER & WATER REPORT

- R & C Contracting is scheduled to begin water service replacements on Pine St beginning on September 12<sup>th</sup>. This will be ahead of the scheduled paving.

## PLANNING & ZONING

- Mrs. Lindale advised that the Comprehensive Plan has been certified by the Governor.
- A draft of the updated Land Use and Development code is being drafted.

## BUILDING PERMITS

- Mr. Wooleyhand reviewed July and August reports provided by Mrs. Lamar.
  - July- 11 new permits, 45 open, 10 closed
  - August- 10 new permits, 52 open, 2 closed.

## CODE ENFORCEMENT

- Council was advised that there were 6 violations in July and 4 in August.
- July grass violation was not fully resolved. Will follow up.
- August abandon car violation has not been completely resolved. Will follow up.

## PARK/STREET

- Mr. Gravatt advised that paving of Mill St., E. Third St., South Dr. and Pine St. will happen the week of September 26-30th.
- Mr. Gravatt provided an update on the Wyoming Park. Equipment will be delivered this Thursday 9/14 and Friday 9/15.

## SPECIAL EVENTS

- Mrs. Lindale advised council of the following events:
  - **Wyoming Block Party**- Saturday September 17<sup>th</sup> 5-8pm.
  - **Town Wide Yard Sale**- Saturday September 24<sup>th</sup> 8am-2pm.
  - **Halloween**- Monday October 31<sup>st</sup> 6-8pm, staff and/or council to hand out candy from Town Hall.
  - **Park Re-opening Event**- TBD once we have finish date.
  - **Lights Contest**- December 10<sup>th</sup>-19<sup>th</sup>.
  - **Christmas Parade**- Saturday December 10<sup>th</sup> 6pm. Will run as last year.

## NEW BUSINESS

- **Seth Greenberg**
  - Mr. and Mrs. Greenberg feel they were unfairly targeted for a sign in their yard in August of 2021.
  - Mrs. Greenberg stated that they were asked to remove their sign and did comply, however there is other residents in town who are in violation of the Land Use and Development Code Section 7.6. Over the limit number of signs and the amount of time that temporary signs are permitted.
  - Mr. and Mrs. Greenberg are requesting that the town amend the Land Use and Development Code or enforce the code fairly.
  - Mr. and Mrs. Greenberg feel they are being discriminated against and stated they will pursue legal action if needed.

- **Help Initiative of Delaware**

- Mr. Denison introduced Mr. Stafford from Help Initiative of Delaware.
- Mr. Stafford presented to residents and council the program his non-profit organization provides such to help reduce crime, save money and protect health and safety and education and training.
- LED bulbs can be installed outside homes with sensors and shower heads replaced with residents' permission.
- Home health inspections to identify mold, pest infestations and lead.
- Mr. Denison asked if towns have shown a reduction in crime since installing lighting around homes.
- Mr. Stafford confirmed that most towns reported a 11% decrease in crime.
- Staff will have a memo of understanding drafted for next council meeting.

- **Harvest Hustle**

- Mayor Bilbrough explained that the town has supported the Harvest Hustle over the past few years by donating \$100.

*Mr. Denison moved with a second by Mr. Gravatt to donate \$100 to Harvest Hustle. Mayor Bilbrough, Mr. Denison, Ms. Johovic, and Mr. Gravatt Aye. None Opposed. Motion carried.*

- **Storm Water**

- Mr. Wilkes from Carroll Engineering was in attendance to explain their proposal for assessing the storm water systems in Wyoming.
- The plan is to assess all ditches in town and provide cost estimates and recommendations to resolve the storm water issues.
- Mr. Wilkes advised that there is funding out from agencies like DNREC to assist in funding projects such as assessments and resolutions.
- Mr. McFann asked about pathways to the tax ditches.
- Mr. Wilkes stated they would be looking at what is already here not necessarily what else could be added to resolve issues.
- Discussion ensued regarding concerns of areas of flooding during rainstorms.
- Mr. Wilkes was asked to revise quote before next council meeting to include resolutions for problem areas in town.

- **Police In-car Cameras**

- Chief Baker explained that the state is using Axon to purchase the body cameras for police officers. Therefore, he reached out to them for a quote for in-car cameras.
- Chief explained that the cameras in the cars currently are outdated.
- Updating will make it easier to upload images and videos to Attorney General as the system uploads to iCloud.
- The town would no longer have a need for timecards through Verizon.
- Mr. McFann asked if 5 cameras were necessary as some of the cars sit.
- Chief Baker explained that every car would need a camera in the event of a car going in for repairs, cameras can not be moved car to car.
- Chief Baker will get a new proposal for 4 cameras and an option to add a 5<sup>th</sup> at a later date.

*Mr. Denison moved with a second by Mr. Gravatt to contract with Axon once contract is revised to reflect 4 cameras with an option to add a 5th. Mayor Bilbrough, Mr. Denison, Ms. Johovic, and Mr. Gravatt Aye. None Opposed. Motion carried.*

***Mr. Dixon arrived at 7:33pm.***

○ **Wyoming Park playground fence**

- Estimates were reviewed.
- An 8' double access fence was added to one of the quotes, council felt this was a good idea and requested the other quote include this as well.
- Mayor Bilbrough questioned whether or not the 4' entrance gate would be ADA compliant.
- Staff will reach out and get quote revised and questions answered.

○ **Block Party Budget**

- Block party budget was originally set at \$10,000.
- Current expenditures were reviewed for tent rental, food, drinks, DJ services, ice cream truck, bounce house, slide, outdoor games, face painting, balloon artist and misc. supplies such as chalk and bubbles for the children.
- Expenditures are currently \$6,295.

*Mr. Denison moved with a second by Ms. Johovic to approve the expenditures for the Block Party. Mayor Bilbrough, Mr. Denison, Ms. Johovic, Mr. Dixon and Mr. Gravatt Aye. None Opposed. Motion carried.*

○ **Wyoming Park electric**

- Estimates were reviewed.
- Concern was expressed by Mrs. Lindale that one of the companies would not be able to do work until November. Park currently does not have electric nor cameras.
- Staff will confirm availability of timeline for other company.
- Mr. McFann asked if job had been put out for bid as he was not contacted for a bid.
- It was explained that staff had contacted electricians in the areas and only 2 responded. Many were too busy or did not work on high voltage wires.
- Mayor Bilbrough recommended that we put it out for bid to see if we get further bids.

○ **Police Car Repairs**

- Chief Baker explained that the Charger had some mechanical issues over the weekend. Fan shroud broke and punched a hole in radiator which caused car to overheat. Starter burnt up while trying to restart car.
- Vehicle was taken to the mechanic who was unsure if engine had been damaged.
- Proposal is to fix starter and radiator to diagnose any possible engine problems.
- Staff will reach out to other mechanics for additional quotes.

## UNFINISHED BUSINESS

### ○ **Town Hall Septic**

- Mr. Wooleyhand explained that town hall continues to have septic problems with the west side of the building. Main bathroom, police bathroom, upstairs bathrooms and the kitchen are non-operable.
- It has been determined that the old piping has collapsed.
- Pipes were scheduled to be lined but company felt that it was not safe to line any pipes in the building due to the age.
- Proposal is to reroute the plumbing out the west side of the building and tie into the main.
- CWSWA was contacted and were ok with this plan.
- Staff will post this work for bid and review at next meeting.

## CALENDAR OF EVENTS

- Wyoming Block Party 9/17/2022, 5-8pm
- Town Wide Yard Sale 9/24/2022, 8-2pm
- Planning and Zoning 9/28/2022, 6:30pm
- Town Council Meeting 10/3/2022, 6:30pm
- Town Hall closed Fridays in September and October for training.

## COUNCIL COMMENTS

- None

*Mr. Denison moved with a second by Mr. Gravatt to adjourn to executive session at 8pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, and Mr. Gravatt, Aye. None Opposed. Motion carried.*

*Mr. Denison moved with a second by Mr. Gravatt to return to regular session at 8:11pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, and Mr. Gravatt, Aye. None Opposed. Motion carried.*

*Mr. Denison moved with a second by Mr. Gravatt to accept motion in executive session. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, and Mr. Gravatt, Aye. None Opposed. Motion carried.*

*Mr. Denison moved with a second by Mr. Gravatt to adjourn meeting at 8:12pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic, and Mr. Gravatt, Aye. None Opposed. Motion carried.*

The meeting adjourned.

Audrey Lindale  
Clerk of Council